

## Overview

Caslon Primary Community School and Beech Tree are committed in ensuring that all staff who come into contact with children and their families and carers has a role to play in safeguarding children. In order to fulfil the responsibility effectively, the school will ensure their approach is child centred. This means that they will consider, at all times, what is in the best interests of the child. Additionally, we as a school, have a legal duty to safeguard and promote the welfare of children and to have a Safeguarding Policy.

Staff at our school, have day to day contact with pupils, and some direct work with families, which means that we have a crucial role to play in noticing signs of possible abuse or neglect.

### How is information used?

Confidential records are kept of any safeguarding concerns and information is shared on a need to know basis.

We are notified by the police if they attend any incidents involving domestic abuse in a household where the child attends our school.

We follow procedures laid down by the DFE and Dudley Local Authority, which means on occasions that we have to consult other agencies. We aim to discuss concerns with parent/carers first, before any referrals are made, unless we believe that such a move may be contrary to a child's welfare.

## Designated Safeguarding Team

The Designated Safeguarding Lead takes the lead on all safeguarding matters within the school. At Caslon Community Primary School and Beech Tree this is Mr Wagstaff.



There are also Deputy Designated Safeguarding Leads within the school, who support with safeguarding concerns. These are.

### Mrs Holden-Gough



### Mrs Warford



### Mrs Harper



### Miss Garrett



### Mrs Heritage



## How do we keep children safe?

We create a safe learning environment and ensure children know who they can talk to if they are upset or worried about anything.

We also provide opportunities for children to develop their understanding of risks and keeping themselves safe, through education on internet safety awareness, positive relationships, bullying etc.

We are committed to keeping our pupils safe. Any concerns are reported to the Designated Safeguarding Lead who will then take any action needed to ensure the wellbeing and safety of children.

Our first priority is your child's welfare and we will usually discuss with you any concerns we have about your child. However, there might be rare occasions when we have to provide information to or consult other agencies such as Children's Services Social Care before we contact you.

## Early Help

Early Help is a supportive service, exploring yours and your families' wellbeing and will work with you to overcome challenges or issues. Early Help can explore services and support from within their own service or via referral to relevant agencies e.g., counselling.

They work with families to help them identify their own strengths and look at your own support networks, which can help in this difficult time.

Early Help service can make relevant referrals e.g. food bank, hygiene bank and we are available during the summer holidays and beyond, so there are staff available Monday to Friday (9am to 5pm) and dependent on the support needed, you may be able to have a specific Early Help Worker to lead the support with you.

Support ranges from one-to-one targeted support e.g. around routine and boundaries or can be more specific through assessment. Other services we can explore with families is the youth service, which offer one to one counselling, group support (virtually) and one to one advice for under 8s.

We can complete a referral to Early Help services, so they understand what your main worries/ concerns are currently and map with you what support may be beneficial. Or you may wish to self-refer to the Halesowen Family Centre on 01384 813954

## Important contact numbers



If you would like to speak to a member of the Safeguarding Team, call the school office and request to speak with one of the staff named in this leaflet. Alternatively send a ClassDojo message or text to 07572 679423

You may wish to self-refer to Halesowen Family Centre on 01384 813854

If you believe a child is at risk or have a safeguarding concern, you can contact Dudley S Multi Agency Support Hub on 0300 555 0050 (9.00am – 5.00pm)

Out of hours Emergency Duty Team 03005558574

Police Emergency 999  
NSPCC 0800 800 5000

A full copy of the schools Child Protection policy is available on the school website.

The governor responsible for safeguarding is Mr Gray.



# Parent's Guide to Safeguarding 2022-2023

