Friends of Caslon would like to invite you to attend it's AGM on Tuesday 26<sup>th</sup> February 2019 at 2pm. Tea, coffee and Biscuits will be provided by the Committee.

Friends of Caslon brings together parents, teachers and others from the school community who are interested in supporting the school, providing an opportunity for everyone to work together, with a common purpose – to organise fundraising and social events to benefit the children of our school.

This meeting will provide the opportunity for anyone who wishes to join. Friends of Caslon welcomes new members who may have new and refreshing fundraising ideas. It can be a daunting experience for some, but rest assured, we are a friendly bunch!

If you attend the meeting and would like to join the committee you will need to obtain a full DBS check. Information for this can be obtained from the school office. Furthermore, the main roles of the Committee being the Chair, Vice Chair, Acting Chair, Secretary, Treasurer and Advertising and Media Secretary.

An election on the day of the AGM meeting will take place for these roles and you must be present at the meeting to nominate yourself or anyone else for these roles, if you are unable to attend on the day of the AGM you can cast your vote in an envelope and forward this to the school office where the envelope will be opened on the day of the meeting.

At the meeting we will be discussing the aims for the year for Friends of Caslon (what we'd like to spend the money on), and what fundraising activities we'll be planning to achieve these. If you have any ideas or suggestions please come along to the AGM.

The Committee also runs a volunteer list. This is for parents who cannot commit to being a full-time member but would be willing to help the Committee when needed i.e. to supervise school discos, help sell raffle tickets, help with teas and coffees etc. If you would like to put your name down as a volunteer, please let us know by passing on a message at the school office, again you will need a DBS check by the school.

We look forward to welcoming new and existing members.

Thank you for your support so far throughout this school year.

Kindest Regards

Mrs Sprintall

Chair for Friends of Caslon